

MINUTES

RIAFG

AWSC Meeting

May 30TH, 2020

In Attendance: Barbara H. Area Delegate, Phyllis H. Area Chair, Tami K. Area Treasurer, Cindy B. Area Secretary, Ann H. Forum Coordinator, Jane A. Office Coordinator, Joel B. Archives Coordinator, Jackie G. AA Liaison, Ashley B. Alateen Co-Coordinator, Elaine H. Lifelines Editor, Kim C. Website Coordinator. Charles W. District 2 Representative, Lisa G. Group Records Coordinator, Kathy, Member, Julia G. Member, Marie, Member.

Corrections/Addendums made to April 18th 2020 Meeting minutes.

1. Change with to without in the motion to accept minutes.
2. Fix spelling in the word treasurer, twice.
3. Change Jackie from Thursday to Sunday office volunteer.

Motion made to accept the minutes with the corrections, motion was seconded and passed.

Treasurer's Report: Tami Gave the Treasurer's report.

Q1 Group Donations: District 1: \$463.00, District 2: \$407.00. District 3: \$275.00. Total Group Donations: \$1145.00. Personal Donations total: \$175.00. Memorial Donation: \$50.00. Overall Donation total: \$1370.00.

Q1 YTD Expenses: Rent: \$1185.00, Electricity: \$51.91, Phone: \$176.69, Office Supplies: \$82.37, Alateen Coordinator: \$145.35, Website Coordinator: \$154.08. Total Expenses for Q1: \$1795.40.

Expenses so far for Q2: Electric, April: \$18.56, May: \$17.15. Phone Expense: April: \$59.35, May: \$97.70, Rent Expense: April: \$395.00, May \$395.00. Total Expenses so far for Q2: \$982.76.

Phyllis added some information including some projections.

Donations received through 5/26/20 was \$2463.00. Monthly average for January – May 26 was \$492.60. Compared to the average for 2015-2019, donations for the first five months of 2020 are down 11%. Projecting that monthly average (\$492.60) for the year would give us a total of \$5911.20. The annual average donations received for 2015-2019 was \$6764.80. Personal donations received through 5/26/20 totaled \$613.00. This equals 24% of the donations received. For comparison, in 2015-2019, annual personal donations received were no greater than \$150.00 in any given year. Phyllis also reported that the bank balance as of 5/26/20 was \$5900.23.

Joel had questions about the Prudent Reserve. Is it being touched, without following proper procedure? The answer was “We are not consciously touching it” Expenses and donations cross in the mail, so the balance falls below and into Prudent Reserve. Joel Had Concerns about using protocol listed on our website whenever Prudent Reserve gets touched.

Phyllis stated that she has asked WSO about refunding the money sent for Barbara to go to conference, but she has not heard back from them yet.

Ashley suggested every member have a copy of ongoing finances, so every member knew what was going on with expenses, donations and the Prudent reserve.

Kim suggested having separate saving account for Prudent Reserve, so that the Prudent Reserve is separate from our regular bank balance. Charles suggested using PayPal for our donations. Jackie shared concerns with making any changes. Barbara stated that we may have to incorporate to do PayPal. Julia suggested using Venmo or Zelle. These are free, to send and receive money. Tami will look into if Washington Trust does anything like this. Charles asked who was on the bank account-reply was the Treasurer and the Chair. Charles will look into electronic transfer.

Old Business:

1. Workshop: Julia and Cindy will look into posting pictures and feedback into Lifelines from last Workshop. Julia suggested doing Workshop virtually. Jackie Suggested doing it virtually, but over the course of multiple days, like a series in October. Barbara agreed with doing it on multiple days, stated it was too much to do it all on one day. Elaine suggested acquiring a Zoom account for RIAFG, so that, we are not using an individual members personal account. Cindy suggested doing an appeal letter more than once. She also stated that if there is a choice between a Workshop or a Fall Assembly, that she felt that the Fall Assembly, was more important. Jane and Jackie both agreed with appeal letter. Workshop was discussed further, and a motion was made to not have a Workshop, motion was seconded and passed, with one abstention.
2. Fall Assembly: Discussion around planning a virtual assembly for the fall. Phyllis asked for help with this. Barbara, Cindy, Kim, Tami and Jackie volunteered to help with Fall Assembly. Motion made to hold Fall Assembly virtually, motion seconded and passed. Virtual fall Assemble will be held November 14th, 2020.

New Business:

1. Joel stated that he received Seventh Tradition appeal letter from WSO.

2. Office Access: Joel stated his concern about people going in and out of office during the Covid crisis. Jane explained her process of when she goes to office. Gloves and mask and wiping down all areas that are touched. Also that there were supplies on the table for anybody that entered the office. Jane offered to send out the process to all the people with keys. Discussion around who is going into the office and why. Jane stated that anybody entering the office, writes their name on the desk log and she also has a list of everybody who has keys to the office.
3. Double Headed Management: Cindy shared her concerns about notes that were sent out by Phyllis, that were very similar to the minutes from last AWSC meeting. This was discussed in length. Cindy stated that she felt that every member should do their own job, unless they ask another member for help. Many members suggested better communication.
4. Phyllis brought attention to Face- to – face meeting and asked for everybody to send her their thoughts on this topic.

Adjustment made to original meeting schedule

Next AWSC Meeting Saturday June 27th, 10AM-12PM

Motion to adjourn made, seconded and passed.

Report and other attachments are available at the office