

MINUTES
RIAFG
AWSC Meeting
April 6, 2019

In attendance: Phyllis H., Area Chair; Barbara H., Area Delegate; Tami K., Treasurer; Terry L, District 3 Representative, Esme H., Website Coordinator; Ashley B., Alateen Coordinator; Elaine H., Lifelines Editor, Jane A., Office Coordinator

Motion to accept the minutes of the January 12, 2019 meeting made, seconded, and passed.

Treasurer's Report

1. Verbal Income/Expense Report for the first quarter (through end of March). A few additional items to be added and then hard copy will be sent out.
2. The 2019 reserve amount is \$5269.00. Per the AWSC financial policy, the reserve should have 6 months of operating expenses. Last year's total expenses were divided by half to arrive at this year's reserve amount.
3. Group donations need to be identified by group number and/or group name.
4. Acknowledgements for donations are sent to the person who sent in the money.
5. The Area will be sending out the Annual Appeal in June. A rough draft of the appeal letter was reviewed and Ashley volunteered to edit the letter per today's discussion.

Old Business

1. RIAFG email accounts: Recovery contact information has been updated to reflect the current account user.
2. SLACK: Because of the need to focus on the Spring Assembly Agenda, this was topic was tabled until the next meeting.
3. AWSC Inventory: Phyllis has received 6 responses to her request to rank order the top 10 questions. No input has been received from any of the area groups regarding what questions they would like to see as part of this inventory. The top 9 questions were identified and will be the first questions on the inventory. The Facilitator will be asked for suggestions on how to proceed with the remaining questions.
4. Meeting Safety Task Force Report: Terry reported that they have a rough draft of the which they are working on to make more concise. These are guidelines and not policy. They will serve to assist a group when safety concerns need to be addressed and will reference the WSO guidelines if greater detail is needed. Terry will present all this at the Spring Assembly. Barbara stressed that these should be put before the assembly for **acceptance** rather than **approval**, as acceptance can be modified by the Committee and approval would require a vote at the assembly to make changes.

New Business

1. Spring Assembly Agenda: After review and discussion the Committee approved the Agenda as submitted. If we have extra time after covering all of the Agenda topics, other topics can be brought up for discussion. The Committee stated that revisiting the voting on open Area positions would be their top priority if time permits.
Phyllis will have the Assembly packets out in a week to allow the GRs adequate time to share the Agenda materials with their groups before the Assembly.
Phyllis prepared Assembly Etiquette Guidelines, based on the World Service Conference practice and our Area Assembly Guidelines, to help improve the flow of the Assembly.
2. Phyllis agreed to reserve Butler for the Workshop. The Workshop coordinator position is voted on by the AWSC and Phyllis would like to see that changed to the Assembly.

Reports

- Alateen: Ashley has met with the Alateen Coordinator for Massachusetts. They are researching the guidelines for Alateen members to cross state lines to participate in Alateen events. This would allow Rhode Island teens to go to the Massachusetts Alateen Convention.
- District 3: Terry said they are in the process of adding a new meeting in Newport. They have received books from a meeting that had closed and have received donations. Al-Anon members and groups can donate materials to a new group. The Newport meeting will be on Sunday night.
- District 1: Esme reported that District 1 still needs a DR. He asked if they could have an email list for the district GRs and CMAs. Phyllis will work with him on this.

The next AWSC meeting will be Wednesday May 29, 2019 from 7:00 PM to 9:00 PM in Cranston.

Motion to adjourn made, seconded, and passed.

Reports and other attachments are available at the office.