

## **Minutes**

### **RIAFG**

### **AWSC Meeting**

**April 5<sup>th</sup> 2021**

**In Attendance:** Joel B. Area Chair, Terry L. Area Treasurer, Cindy B. Area Secretary, Elaine H. Lifelines Editor, Ann H. Forum and Email Coordinator, Liz P. District 3 Representative, Kit T. Group Records Coordinator (interim) Jane A. Office Coordinator, Jackie W. Public Outreach Coordinator, Ashley B. Alateen Coordinator (interim) Nel P. AA Liaison (interim) Phyllis H. Past Delegate, Ann-Marie, Member.

Minutes from March 8<sup>th</sup>, 2021 AWSC meeting voted on and passed with one correction. Jackie W needs to be added to attendance.

#### **Old Business:**

Assembly update: Committee is continuing to work on planning May 15<sup>th</sup> virtual Assembly. Minutes are being sent to committee on a weekly basis. Elaine asked if AWSC members will receive the Assembly packet. Joel stated that all AWSC members will receive the packet.

#### **New Business:**

Open Area positions: Area is still in need of a Delegate. The Delegate job description will be included in the Assembly packet. Joel asked if Area members are mentioning open Area positions at their meetings.

Office keys: Jane stated that 10 members currently have keys. There are 2-3 sets that still need to be collected. Jane also asked if anybody going into the office please announce to the woman in the room on the left that they are visiting the office.

#### **Tabled Business:**

Literature donations for Public Outreach: Revisited Public Outreach request for Literature donations. Jackie explained what she was looking for and how she would use Literature. Ann-Marie explained what was already being donated. Much discussion around this. Ann-Marie talked about AFA and having more at the office for groups to purchase. Discussion around where AFA is being distributed. Discussion around putting a cap on how much literature can be donated to Public Outreach. Terry asked where the money would come from, for the literature donations. Ann-Marie stated that literature has money that they can use for donations, that would not come from the Area account. Decision was made to leave as is for now and not put a cap on donations. It was agreed to have lines of communication open, concerning literature donations and Public outreach.

#### **Reports:**

**AA Liaison:** See Nel's attached Convention notes. Jackie and Phyllis spoke on their experience hosting a break-out session at the convention.

**Group Records:** See Kit's attached report

**Treasurer Report:** See Terry's attached report

**Website Coordinator:** No report

**Forum Coordinator:** No report

**Public Outreach:** See Jackie's attached report

**Alateen:** Ashley stated that there has been an increase in emails.

**Office Coordinator:** Jane stated that office is still closed. Members can still pick up literature. Report also attached.

**Email Coordinator:** Ann stated that 2-3 emails come in per month.

**Literature:** See attached report

**Secretary:** Cindy stated that the majority of emails will be sent out on Saturdays unless specified that they need to go out sooner.

**Alateen Process Person:** See attached report.

**Next AWSC Meeting May 3<sup>rd</sup>, 2021 7PM – 9PM**