

Al-anon Service Position Opening

Join Our Team at the RIAFG Al-anon Information Center Office

Position: Office Coordinator

About Us

Rhode Island Al-anon Family Groups is committed to making a positive impact in our community. Our team is small but passionate, working hard to support our members and creating meaningful change. We are looking for a motivated and organized individual to join us as an Office Coordinator.

The Office Coordinator will play a crucial role in ensuring the smooth operation of our Area's AIC office. This position involves a variety of administrative and clerical tasks, supporting our team and contributing to the overall efficiency of our organization.

Benefits

- Flexible working hours to accommodate your schedule
- Opportunity to make a meaningful impact in the community
- Collaborative and supportive team environment

Contact Information

If interested, please contact our office at 401-781-0044 or Email: Chair.awsc@gmail.com

Join us in making a difference!